



PEMBROKE CHAMBER OF TRADE

NOTES OF MEETING:	Chamber of Trade
DATE:	Monday 3rd April
Attendees	Stephen Thornton(Chairman) David Halstead (Vice Chairman), Claire Short (Secretary), Daphne Bush (councillor), Jon(Pembroke Castle), James Parfitt, Gethin Rees(NFU), Andrew Mcdonald, Julie and Phillip Ings (Jays Sandwich Bar), Linda Asmon, David (The Hope Inn), Beth (Food at Williams), Keith (K & K Insurance)
Apologies	Tina(That's Nice), Simon(NDToy Insurance), Joanne Owen(Owen &Owen), Andi(Mondi), Deborah Wilcox(Floral Designs),

	Item Discussed		Action Points
1.	Agreement of minutes from previous meeting	Minutes agreed.	
2.	Treasurers Report	Claire said that the money from the Santander account has now been released and has been deposited in the HSBC account giving a balance of approx £ 3300 in total.	
3.	Guest Speaker - Linda Asmon	<p>Linda said that the unveiling of the Henry VII is taking place on Saturday 10th June and that currently the Lord Lieutenant will be doing this. There will be a marquee on the South Quay for the event with welsh dancers, singers etc. Linda said that the invites for the unveiling are ready and a guest list has been put together. Stephen sais that it is crucial that we also invite dignitaries from Cardiff to increase the profile of Pembroke with the welsh government. Stephen agreed to attend a meeting taking place on the 11th March with Linda and town council.</p> <p>Linda said that she had also sourced funding for an exercise trail and that this has been put up on the commons. The money was applied for through funding from Tescos from the carrier bag money collected.</p> <p>Linda said that there is also a trail in development following Henry VII journey from Pembroke to Bosworth.</p>	

<p>4.</p>	<p>Matters arising</p> <p>4.1 Summer Event - Football match</p>	<p>David said that Valero have agreed to supply the marquee for the summer event but that we will need insurance to cover this at a cost of £158.00. All agreed cost for the insurance. The marquee will be put up on the commons on Friday 25th August and comes down on Tuesday 29th August. David said that the RNLI have been offered and accepted use of the marquee on Saturday 26th August for a musical evening night. Sunday 27th August the football event will take place from 10am - 17.00pm. Monday 28th August Pembroke Rugby Club have been offered the use of the marquee for an event yet to be confirmed. Andi from Mondri has agreed to produce the posters for the event. David said that he will look into the costs for getting a banner made for the advertising of the event. Daphne said that David will need to get permission from Mark Owen at the council to put up the banner.</p> <p>David said that he has invited Shelley Morris from Monkton School to the next meeting to explain how the education project works.</p>	
<p>5.</p>	<p>A.O.B</p>	<p>Stephen said that the we would be obtaining tenders for the new chamber website. Keith explained that we can also make better use of the town's WIFI.</p> <p>Agreed that Kevin Shales (Regeneration officer) due to attend this meeting to attend in June.</p> <p>Next Meeting Monday 8th May Food at Williams 6.00pm</p>	