



# PEMBROKE CHAMBER OF TRADE

<b>NOTES OF MEETING:</b>	Chamber of Trade
<b>DATE:</b>	Monday 3rd July 2017
<b>Attendees</b>	Stephen Thornton(Chairman), Claire Short (Secretary) David Halstead (Vice Chairman), Daphne Bush, Gethin Rees( Treasurer NFU), Beth (Food at Williams), Rob & Chris Fairclough (Drifters), Chris Scourfield , Jonathan Grimes (Just Great Design & Print), Deborah Wilcox(Floral Design), Cllr Aaron Carey, Andrew Mcdonald (Bevan & Buckland), James Jones(Tilecraft)
<b>Apologies</b>	Andy Evans (Mondii), David (The Hope Inn), Tina(That's Nice), Simon(NDToy Insurance), Joanne Owen(Owen &Owen)

	Item Discussed		Action Points
1.	Agreement of minutes from previous meeting	Minutes agreed.	
2.	Treasurers Report	Gethin advised the balance on the bank account is £3,106.93.	
3.	Guest Speaker - Steven Jardine - Project Co-ordinator Haverfordwest Townscape Heritage Initiative	<p>Steven Jardine attended the meeting as a guest speaker he said that the council are looking at the possibilities in Pembroke and looking at the potential of using Henry VII as a marketing tool. Looking at what activities could be attached to this where they could be run. Amnion consultantants have been recruited to complete the feasibility study. They will be looking at how it fits with tourism but also putting together a good package that benefits education and health. They have been briefed to deliver a plan that is evidence based to be sustainable whilst also looking at funding streams.</p> <p>The report will be completed by the 14th December and there will be workshops before then with at least one being open the members of the public to have their input.</p> <p>Suggestions of empty buildings that could be utilised within the plan - Haven Church Cromwells Middlegate Coop East Back School</p> <p>This feasibility study is in addition to the master plan for Pembroke that is being completed by the BE Group. The master plan is also due to be completed in December.</p>	

<p><b>4.</b></p>	<p>Matters arising</p> <p>4.1 Summer Event - Football match</p>	<p>SUMMER EVENTS AUG 26th, 27th &amp; 28th.</p> <p>RNLI NIGHT " PICNIC IN THE PARK " Aug 26th. Daphne said that the organisation for the RNLI night is going well and quay notes choir and razorbill choir will be singing at the event.</p> <p>FOOTBALL TOURNAMENT Aug 27th/28th. David said that he has needed to provide more information to the council and the insurance for the event will be covered by the town council. The chamber have taken out insurance to cover the marquee as this was a condition of having use of the marquee from Valero. David confirmed that St John's Ambulance have confirmed their attendance and the cost for this is £93 for the day. Discussed where the proceeds for the day would be donated to members suggesting that we look at purchasing something as a legacy for the town. Ideas to be brought to the next meeting.</p>	
<p><b>5.</b></p>	<p>A.O.B</p>	<p>Pembroke Farmers Club competition- Discussed that most shops would be happy to display a poster in their window but was too late to commit to a window competition and that the length of time for the competition was too long. Stephen asked that David contact Elizabeth to discuss further and feedback.</p> <p>David said that he has donated the remainder of the glow sticks from the Christmas event to the Town Council to use for this Christmas.</p> <p>Website Quotes - Stephen said that following the termination of the previous website for the chamber the website subcommittee has obtained 3 quotes. The subcommittee has chosen one based on the cost and value for money with Just Great Design &amp; Print. Stephen said the cost for the new website will be £1,310 and then an ongoing cost annually of £120 for the domain name and web hosting. This gives us 60 pages on the website allowing for businesses to have their own page within the website. Stephen asked if everyone agreed the cost and this was agreed. It was also agreed that we would contact the town council as they are setting up a new website and we would like to work together.</p> <p><b>Next Meeting Monday 31/07/17 Halsteads Micro Brewery 6.00pm</b></p>	