



PEMBROKE CHAMBER OF TRADE

NOTES OF MEETING:	Chamber of Trade
DATE:	Tuesday 8th May 2018
Attendees	Stephen Thornton(Chairman), Claire Short (Secretary) David Halstead (Vice Chairman), Gethin Rees (Treasurer), Jonathan Grimes (Just Great Design & Print), Owen(Pembrokeshire Chilli Farm), David (Hope Inn), Tina Smith (Saltwater Studios), Daphne Bush, Beth (Food at Williams), Deborah Wilcox (Floral Design), Rob & Linda (Drifters), Dennis Evans, Jemma, Rachel & Holly (Leicester House Gallery)
Apologies	Simon(NDToy Insurance), Joanne Owen(Owen &Owen), Jon (Pembroke Castle), Aaron Carey, Tina (Thats Nice), Andrew McDonald (Bevan & Buckland), Paul & Christine Southwick (Main Street Music), Andy Evans (Monddi), Emma & Gareth Dewhurst (Eaton House B & B), John Short (JS Oven Cleaning), James Beresford(Original Tile & Bathroom), Chris Scholfield (The Castle Inn),

	Item Discussed	
1.	Agreement of minutes from previous meeting	Minutes Approved
2.	Treasurers Report	Balance on account £2209.13



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3.	New Constitution Matters Arising	<p><u>New Constitution</u></p> <p>A new constitution document has been put together for members to replace the previous one. Discussed as a group and agreed that the September meeting would be the AGM for the chamber.</p> <p>Also discussed the new GPDR legislation Claire said that she has checked with the ICO and the chamber would have any requirement to register. Stephen highlighted the confidentiality agreement within the document saying that some of the information discussed at meetings is sensitive and asked that members keep the information confidential.</p> <p><u>Heritage Centre/ Castle Terrace</u></p> <p>Stephen said that he will be setting up a development trust to work on the potential heritage centre and asked that Dennis Evans be on this trust.</p> <p>Dennis said that Amion consultants have completed the study and have come to the conclusion that Castle Terrace and South Quay is the most viable site for a heritage centre. Stephen said that a development brief will be written and look at what else will be on this site such as the library, tourist information and cafe. Dennis said that the funding for the library and tourist information in the current site will be withdrawn on 31/03/19 as PCC intend to sell the property.</p> <p><u>County Fair</u></p> <p>Stephen said that he has managed to secure a plot at the County Fair for Visit Pembroke at a cost of £505 + VAT. There will be a marquee for businesses to have a spot in the marquee. All agreed to the cost involved and Jonathan Grimes & Beth agreed to set up the subcommittee that will organise this event.</p> <p><u>Flower Festival/ VIP event 8th June</u></p> <p>Discussion around the VIP Visit Pembroke Launch and attendance of chamber members at the launch. Stephen explained that the event was small event with selected VIP's invited and is designed to promote Pembroke as a tourist destination. Stephen said due to the type of event not all chamber members will be able to attend. Members attending will be kept to local food producers(for sampling only) and volunteers running the event. The event will consist of the sealed knot doing a small display before the guests enter the marquee there will then be a short presentation and Lord Elis Thomas who is attending will also speak. The whole event will be only around 1 hour in total. Stephen said the media will be attending to cover the event.</p>
4.	A.O.B	<p><u>Party in the Castle</u></p> <p>Daphne said that she is holding an event on Saturday 14th July 5pm- 8pm on behalf of Town Walls Trust. Daphne said that they are offering the opportunity for Pembroke producers of food or gift wares to have a stall at the event and have the opportunity to sell their produce.</p> <p><u>Regeneration Meeting</u></p> <p>Dennis said that the next Pembroke regeneration meeting is on the 24th May at 6.30pm at Pembroke Town Hall and suggested that a volunteer from the chamber attend the meeting to represent the chamber.</p> <p>Next Meeting Monday 4th June at Pembroke Castle Cafe 6.00pm</p>



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